



AGENDA

For the Annual Council meeting to be held
on Wednesday 27 May 2015.

Timothy Wheadon, Chief Executive



NOTICE OF MEETING

Annual Council

Wednesday 27 May 2015, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: The Council

Andy Blatchford (Mayor)

Councillors Allen, Mrs Angell, Angell, Dr Barnard, Bettison, D Birch, Mrs Birch, G Birch, Brossard, Brunel-Walker, Dudley, Finch, Finnie, Ms Gaw, Mrs Hamilton, Harrison, Mrs Hayes MBE, Ms Hayes, Heydon, Hill, Mrs Ingham, King OBE, Leake, McCracken, Mrs McCracken, Mrs McKenzie, Mrs McKenzie-Boyle, McLean, Mrs Mattick, Ms Merry, Ms Miller, Peacey, Phillips, Porter, Skinner, Mrs Temperton, Thompson, Tullett, Turrell, Virgo, Wade and Worrall

TIMOTHY WHEADON
Chief Executive

EMERGENCY EVACUATION INSTRUCTIONS

- 5 If you hear the alarm, leave the building immediately.
- 6 Follow the green signs.
- 7 Use the stairs not the lifts.
- 8 Do not re-enter the building until told to do so.

If you require further information, please contact: Kirsty Hunt
Telephone: 01344 353108
Email: kirsty.hunt@bracknell-forest.gov.uk
Published: 18 May 2015



Annual Council
Wednesday 27 May 2015, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House,
Bracknell

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

AGENDA

Page No

The meeting will be opened with prayers by the Mayor's Chaplain

1. **Apologies for Absence**

2. **Declarations of Interest**

Any Member with a Disclosable Pecuniary Interest or an Affected Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

3. **Election of the Mayor of the Borough of Bracknell Forest for the 2015/16 Municipal Year**

4. **Vote of Thanks to the Retiring Mayor**

5. **Response by the Immediate Past Mayor**

6. **Appointment of the Deputy Mayor of the Borough of Bracknell Forest for the 2015/16 Municipal Year**

7. **Mayor's Announcements**

8. **Election of the Leader of the Council for 2015 to 2019**

9. **Appointments by the Leader of the Council**

This report asks the Council to note:

- (a) the Members appointed by the Leader to serve on the Executive for the 2015/16 Municipal Year;
- (b) the appointment of Executive Committees, Sub-Committees and Advisory Panels; and
- (c) the appointments by the Leader to external organisations.

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10. **Establishment of Committees and Associated Matters**

This report asks Council to agree:

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- (a) the establishment and membership of Committees;
- (b) appointments to External Organisations;
- (c) the appointment of Council Champions.

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**TO: ANNUAL COUNCIL
27 MAY 2015**

**APPOINTMENTS AND DELEGATIONS BY THE LEADER OF THE COUNCIL
FOR THE 2015/2016 MUNICIPAL YEAR
Director of Corporate Services – Democratic & Registration Services**

1 PURPOSE OF REPORT

1.1 This report presents to the Council appointments and delegations by the Leader of the Council for the forthcoming Municipal Year. Where there are changes to the current delegations, the Constitution will be amended accordingly.

2 SUPPORTING INFORMATION

2.1 At the Annual Council meeting on 27 May 2015 Councillor Bettison has been nominated as Leader of the Council for a four year term, 2015-2019.

2.2 The Leader of the Council has authority to:

- determine the number and scope of Executive portfolios;
- make appointments to the Executive;
- appoint Executive Committees; determine their terms of reference and constitution; and appoint Executive Members to them;
- determine the nature and extent of any delegation of Executive functions to any other authority or any joint arrangements, and appoint Members to any joint committee;
- make appointments to advisory panels and sub-groups of the Executive; and
- make appointments to external organisations whose functions are the sole responsibility of the Executive.

Executive Members

2.3 The Leader has appointed Executive Members with portfolios as set out below. Information regarding each Executive Member, including their wards and contact details, is available on the Council’s website www.bracknell-forest.gov.uk.

Councillor	Portfolio
Councillor Dr Barnard	Children, Young People and Learning (Vice-Chairman of the Executive)
Councillor Bettison	Council Strategy and Community Cohesion (Leader of the Council and Chairman of the Executive)

Unrestricted

Councillor Birch	Adult Services, Health and Housing (Deputy Leader of the Council)
Councillor Brunel-Walker	Economic Development and Regeneration
Councillor Mrs Hayes	Environment
Councillor Heydon	Transformation and Finance
Councillor McCracken	Culture, Corporate Services and Public Protection
Councillor Turrell	Planning and Transport

- 2.4 The portfolios of executive responsibilities for each Executive Member are included in Part 2, Section 5 of the Council's Constitution.

Executive Committees

- 2.5 The terms of reference of Executive Committees appointed by the Leader are set out in Part 2, Section 5 of the Council's Constitution, including joint committees exercising executive functions.

Appointments to Committees, advisory panels and sub-groups of the Executive

- 2.6 A template setting out proposed committees, sub-committees, steering groups, advisory groups and panels is set out at Appendix A.

Appointments to external organisations

- 2.7 A template setting out the external organisations to which appointments will be made is set out at Appendix B.

3 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

- 3.1 Nothing to add to the report.

Borough Treasurer

- 3.2 There are no additional revenue implications arising from the above recommendations.

Equalities Impact Assessment

- 3.3 Not relevant to this report.

Strategic Risk Management Issues

- 3.4 Not relevant to this report.

4 CONSULTATION

Principal Groups Consulted

4.1 None.

Method of Consultation

4.2 Not applicable.

Representations Received

4.3 Not applicable.

Background Papers

None

Contact for further information

Ann Moore, Democratic & Registration Services - 01344 352260

ann.moore@bracknell-forest.gov.uk

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Appendix A

Membership of the Executive, Overview & Scrutiny, Regulatory Committees and Other Committees 2015/16

Mayor: Councillor Mrs Hamilton

Deputy Mayor: Councillor Virgo

Leader of the Council: Councillor Bettison

Deputy Leader of the Council: Councillor D Birch

Key: Committee appointed by	
	Council / relevant Committee
	the Leader
	O&S Commission

Executive Members

Councillor Dr Barnard	Executive Member for Children, Young People and Learning (Vice-Chairman of the Executive)
Councillor Bettison	Executive Member for Council Strategy and Community Cohesion (Leader of the Council and Chairman of the Executive)
Councillor D Birch	Executive Member for Adult Services, Health and Housing (Deputy Leader of the Council)
Councillor Brunel-Walker	Executive Member for Economic Development and Regeneration
Councillor Mrs Hayes MBE	Executive Member for the Environment
Councillor Heydon	Executive Member for Transformation and Finance
Councillor McCracken	Executive Member for Culture, Corporate Services and Public Protection
Councillor Turrell	Executive Member for Planning and Transport

Council Champions

Business Champion	Councillor Wade
Commuters' Champion	Councillor Harrison
Older People's Champion	Councillor Thompson
Voluntary Sector Champion	Councillor Finnie
Champion	5 Vacancy

Overview and Scrutiny

Overview & Scrutiny Commission (13 Councillors)	Adult Social Care & Housing Overview & Scrutiny Panel (9 Councillors)
<p>Conservative (12) Allen Angell (Vice-Chairman Elect) Mrs Angell Mrs Birch Brossard Finnie Harrison Leake (Chairman Elect) Mrs Mattick Mrs McCracken Phillips Porter</p> <p>Labour (1) Mrs Temperton</p>	<p>Conservative (8) Allen (Vice-Chairman Elect) Mrs Angell Finch Finnie Harrison (Chairman Elect) Mrs McCracken Ms Merry Peacey</p> <p>Labour (1) Mrs Temperton</p>
<p>Substitute Members Conservative (5) Dudley King OBE Thompson Tullett Worrall</p> <p>Church Representatives (2) Vacancy (voting) Vacancy (voting)</p> <p>Parent Governor Representatives (2) Mr R Briscoe (voting) Ms L Wellsted (voting)</p>	<p>Substitute Members Conservative (5) Brossard Ms Hayes Mrs Mattick Mrs McKenzie Thompson</p>

<p>Children, Young People & Learning Overview & Scrutiny Panel (9 Councillors)</p> <p>Conservative (8) Mrs Birch (Chairman-Elect) Brossard (Vice-Chairman Elect) Ms Gaw Mrs Hamilton Ms Hayes Mrs McCracken Skinner Virgo</p> <p>Labour (1) Mrs Temperton</p> <p>Substitute Members Conservative (5) Allen Mrs Ingham Ms Merry Peacey Porter</p> <p>Church Representatives (2) Vacancy (voting) Vacancy (voting)</p> <p>Parent Governor Representative (2) Mr R Briscoe (voting) Ms L Wellsted (voting)</p> <p>Teacher Representative (1) Miss V Richardson (non-voting)</p> <p>Social Care Representatives (1) Miss C Barrett (non voting)</p>	<p>Environment, Culture & Communities Overview & Scrutiny Panel (9 Councillors)</p> <p>Conservative (9) Angell (Chairman Elect) Mrs Angell Brossard Finnie Mrs Ingham Mrs Mattick Mrs Mckenzie Mrs Mckenzie-Boyle Porter (Vice-Chairman Elect)</p> <p>Substitute Members Conservative (5) Dudley King OBE Leake Ms Miller Virgo</p>
<p>Health Overview & Scrutiny Panel (9 Councillors)</p> <p>Conservative (8) G Birch Hill Mrs Mattick Mrs McCracken (Vice-Chairman Elect) Phillips (Chairman Elect) Thompson Tullett Virgo</p> <p>Labour (1) Mrs Temperton</p> <p>Substitute Members Conservative (5) Allen Mrs Angell Brossard Harrison Peacey</p> <p>Co-opted Representative (1) Dr Norman (non voting)</p>	

Regulatory Committees

<p>Appeals Committee (5 Councillors)</p> <p>Conservative (5) Brossard Finnie (Chairman Elect) Mrs McCracken Thompson (Vice-Chairman Elect) Wade</p> <p>Substitute Members</p> <p>Conservative (5) Dr Barnard Ms Gaw King OBE Leake Tullett</p>	<p>Education Governor Appointments Committee (5 Councillors)</p> <p>Conservative (5) Dr Barnard (Chairman Elect) Mrs Birch (Vice-Chairman Elect) Ms Gaw Heydon Mrs McCracken</p> <p>Substitute Members</p> <p>Conservative (5) Allen Hill Mrs Ingham Mrs McKenzie Virgo</p>																				
<p>Education Employment Sub Committee of Employment Committee (6 Councillors)</p> <p>Conservative (6) Allen (Chairman Elect) Mrs Angell (Vice-Chairman Elect) Mrs Birch Leake Virgo Worrall</p> <p>Substitute Members</p> <p>Conservative (5) Angell Brossard Dudley Mrs Hamilton Mrs McCracken</p>	<p>Employment Committee (9 Councillors)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Conservative (8)</td> <td style="width: 30%;">Labour (1)</td> </tr> <tr> <td>Allen (Vice-Chairman Elect)</td> <td>Mrs Temperton</td> </tr> <tr> <td>Mrs Angell</td> <td></td> </tr> <tr> <td>Mrs Birch</td> <td></td> </tr> <tr> <td>Heydon (non-voting)</td> <td></td> </tr> <tr> <td>Leake</td> <td></td> </tr> <tr> <td>McLean (Chairman Elect)</td> <td></td> </tr> <tr> <td>Ms Miller</td> <td></td> </tr> <tr> <td>Virgo</td> <td></td> </tr> <tr> <td>Worrall</td> <td></td> </tr> </table> <p>Substitute Members</p> <p>Conservative (5) Angell Brossard Dudley Mrs Hamilton Mrs McCracken</p>	Conservative (8)	Labour (1)	Allen (Vice-Chairman Elect)	Mrs Temperton	Mrs Angell		Mrs Birch		Heydon (non-voting)		Leake		McLean (Chairman Elect)		Ms Miller		Virgo		Worrall	
Conservative (8)	Labour (1)																				
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Heydon (non-voting)																					
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McLean (Chairman Elect)																					
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Worrall																					
<p>Governance & Audit Committee (8 Councillors)</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Conservative (7)</td> <td style="width: 30%;">Labour (1)</td> </tr> <tr> <td>Allen (Chairman Elect)</td> <td>Mrs Temperton</td> </tr> <tr> <td>Heydon</td> <td></td> </tr> <tr> <td>King OBE (Vice-Chairman Elect)</td> <td></td> </tr> <tr> <td>McLean</td> <td></td> </tr> <tr> <td>Ms Miller</td> <td></td> </tr> <tr> <td>Thompson</td> <td></td> </tr> <tr> <td>Worrall</td> <td></td> </tr> </table> <p>Substitute Members</p> <p>Conservative (5) Mrs Hayes MBE Hill Leake McCracken Mrs McKenzie-Boyle</p> <p>Independent Member Mr G Anderson</p>	Conservative (7)	Labour (1)	Allen (Chairman Elect)	Mrs Temperton	Heydon		King OBE (Vice-Chairman Elect)		McLean		Ms Miller		Thompson		Worrall		<p>Personnel Appeals Panel – Sub Committee of Employment Committee (4 Councillors)</p> <p>Any four of the Employment Committee who are available on the day.</p>				
Conservative (7)	Labour (1)																				
Allen (Chairman Elect)	Mrs Temperton																				
Heydon																					
King OBE (Vice-Chairman Elect)																					
McLean																					
Ms Miller																					
Thompson																					
Worrall																					

<p>Licensing and Safety Committee (15 Councillors)</p> <p>Conservative (15) Allen (Chairman Elect) Dr Barnard G Birch Brossard Brunel-Walker Finch Finnie Ms Gaw Leake Mrs McCracken Mrs McKenzie Ms Miller Porter Thompson(Vice-Chairman Elect) Tullett</p>	<p>Licensing Panel – Sub Committee of Licensing and Safety Committee (3 Councillors)</p> <p>Any three councillors drawn, as required, from the Membership of the Licensing and Safety Committee.</p> <p>Chairs of Panels:</p> <p>Any Councillor who has completed Chairman training drawn, as required, from the Membership of the Licensing and Safety Committee.</p>
<p>Planning Committee (19 Councillors)</p> <p>Conservative (19) Angell Mrs Angell Brossard (Vice-Chairman Elect) D Birch Dudley (Chairman Elect) Finnie Mrs Hayes MBE Heydon Hill Mrs Ingham Mrs Mattick Mrs McKenzie Mrs McKenzie-Boyle Peacey Phillips Skinner Thompson Worrall</p>	

Other Committees

<p>Bracknell Forest Access Group (4 Councillors)</p> <p>Conservative (4) Mrs Angell Finnie (Vice-Chairman Elect) Ms Merry Thompson (Chairman Elect)</p> <p>Substitute Members (5) Brossard Harrison Leake Mrs McCracken Tullett</p>	<p>Bracknell Town Centre Regeneration Committee (5 Executive Members)</p> <p>Councillors Dr Barnard Bettison Brunel-Walker McCracken</p> <p>Co-optee (Non voting) Mrs Temperton</p> <p>Substitute Members Any member of the Executive who, in the absence of an appointed Member, is nominated by that Member to serve on the Panel.</p>
<p>Corporate Parenting Advisory Panel (6 Councillors)</p> <p>Conservative (5) Mrs Birch Ms Hayes Heydon (Chairman Elect) Mrs Ingham Mrs McCracken (Vice-Chairman Elect)</p> <p>Labour (1) Mrs Temperton</p> <p>Substitute Members Conservative (5) Brossard Dudley Finch Leake Peacey</p>	<p>Edgbarrow & Sandhurst Sports Centre Management Committee (3 Councillors)</p> <p>Conservative (3) Finnie Porter Wade</p> <p>Substitute Members (1) Conservative (1) King OBE</p> <p>Representatives to be confirmed: Edgbarrow Sports Centre (2) Sandhurst Sports Centre (2)</p>
<p>Electoral Review Steering Group (4 Councillors)</p> <p>Conservative (3) D Birch Leake Turrell</p> <p>Labour (1) Mrs Temperton</p> <p>Substitute Members Conservative (5) Allen King OBE McLean Ms Merry Thompson</p>	

<p>Executive Committee – Contracts/Finance (4 Executive Members)</p> <p>Councillors Bettison D Birch Brunel Walker Heydon</p> <p>Substitute Members Any Member of the Executive who, in the absence of an appointed Member, is nominated by that Member to serve on the Committee.</p>	<p>Health & Safety Panel (1 Councillor)</p> <p>Conservative (1) Tullett</p> <p>Substitute Member Conservative (1) Leake</p>
<p>Health and Wellbeing Board (2 Councillors)</p> <p>Conservative (2) Executive Member for Adult Services, Health & Housing, Councillor D Birch Executive Member for Children & Young People, Councillor Dr Barnard</p> <p>Bracknell Forest & Ascot Clinical Commissioning Group Dr William Tong</p> <p>Bracknell Forest Council Timothy Wheadon, Chief Executive, Bracknell Forest Council John Nawrockyi, Director of Adult Social Care, Health & Housing Dr Janette Karklins, Director of Children, Young People & Learning Lise Llewellyn, Director of Public Health</p> <p>Bracknell Forest & Ascot Clinical Commissioning Group Mary Purnell</p> <p>NHS England, Thames Valley Area Team Helen Clanchy</p> <p>Local Healthwatch Mrs Andrea McCombie-Parker</p>	
<p>Local Plan Member Working Group (7 Councillors)</p> <p>Angell D Birch (Vice-Chairman Elect) Finnie Mrs Hayes MBE Peacey Thompson Turrell (Chairman Elect)</p>	<p>Local Countryside Access Forum (2 Councillors)</p> <p>Brossard Finch</p>
<p style="text-align: center;">11</p>	

<p>Local Joint Committee Consultative Committee of Employment Committee (4 Councillors)</p> <p>Conservative (4)</p> <p>Allen Mrs Angell Leake (Chairman Elect) Worrall</p> <p>Reserve Members Conservative (2)</p> <p>McLean Ms Miller</p>	<p>Member Development Charter Steering Group (8 Councillors meeting with appropriate Officers)</p> <p>Conservative (8)</p> <p>Allen (Chairman Elect) McCracken Mrs McCracken Mrs McKenzie McLean Ms Merry Thompson Wade (Vice-Chairman Elect)</p> <p>Substitute Members Conservatives (3)</p> <p>Angell D Birch Virgo</p>
<p>Parish & Town Council Liaison Group (3 Councillors)</p> <p>Conservative (3)</p> <p>Dudley (Vice-Chairman Elect) Finnie McCracken (Chairman Elect)</p> <p>Two representatives to be confirmed from each of the following:</p> <p>Bracknell Town Binfield Parish Crowthorne Parish Sandhurst Town Winkfield Parish Warfield Parish</p>	<p>School & Children Centre Performance Advisory Panel (5 Councillors)</p> <p>Conservative (5)</p> <p>Dr Barnard (Chairman Elect) Mrs Birch (Vice-Chairman Elect) Ms Gaw Heydon Mrs McCracken</p> <p>Substitute Members Conservative (5)</p> <p>Allen Mrs Hamilton Leake Ms Merry Turrell</p>

<p>Secure Accommodation Review Panel (Executive Member)</p> <p>Executive Member for Children, Young People and Learning, a suitably qualified Social Services officer and an independent person, appointed by the Director of Children, Young People and Learning.</p>	<p>Standards Committee Advisory Committee of Governance & Audit Committee (3 Councillors)</p> <p>Conservative (3) Finnie King OBE Thompson</p> <p>Non Council Members (4)</p> <p>Mr G Anderson (Chairman Elect) Mr D St. John Jones Mrs H Quillish To be advised</p> <p>Independent Person (1) Dr L Lee</p> <p>Reserve Independent Person (1) Mr E Hopkin</p> <p>Parish / Town Council Member (1) Bracknell Town Council – To be advised</p>
<p>Standing Advisory Council on Religious Education (5 Councillors)</p> <p>Conservative (5) Dr Barnard Ms Gaw Mrs Hayes MBE Mrs Mattick Ms Merry</p>	

Portfolio Review Groups

<p>Care Portfolio Review Group</p> <p>Allen Dr Barnard D Birch Mrs Birch (Chairman Elect) Brossard (Vice-Chairman Elect) Finch Mrs Mattick Mrs McCracken Peacey Thompson Tullett</p>	<p>Community Portfolio Review Group</p> <p>Allen (Vice-Chairman Elect) Finnie Harrison (Chairman Elect) Mrs Hayes MBE Ms Ingham Mrs McKenzie Ms Merry Tullett Wade</p>
<p>Environment Portfolio Review Group</p> <p>Angell (Chairman Elect) Mrs Angell Bettison Brossard Brunel-Walker Dudley Finnie Hill Leake Porter (Vice-Chairman Elect) Turrell Virgo Wade</p>	<p>Finance Portfolio Review Group</p> <p>Allen Angell Bettison D Birch Heydon King OBE Leake McCracken Mrs McCracken (Vice-Chairman Elect) Peacey Phillips (Chairman Elect) Porter Thompson Wade</p>

Index

Body	Appointed by	Page
Bracknell Forest Access Group	The Leader	
Adult Social Care Overview & Scrutiny Panel	O&S Commission	
Appeals Committee	Council	
Bracknell Town Centre Regeneration Committee	The Leader	
Care Portfolio Review Group	The Leader	
Children, Young People & Learning Overview & Scrutiny Panel	O&S Commission	
Community Portfolio Review Group	The Leader	
Corporate Parenting Advisory Panel	The Leader	
Edgbarrow & Sandhurst Sports Centre Management Committee	The Leader	
Education Employment Sub Committee of the Employment Committee	Committee	
Education Governor Appointments Committee	Council	
Electoral Review Steering Group	Council	
Employment Committee	Council	
Environment Portfolio Review Group	The Leader	
Environment, Culture and Communities Overview & Scrutiny Panel	O&S Commission	
Executive Committee	The Leader	
Finance Portfolio Review Group	The Leader	
Governance & Audit Committee	Council	
Health & Safety Panel	Council	
Health and Wellbeing Board	Council	
Health Overview & Scrutiny Panel	O&S Commission	
Licensing & Safety Committee	Council	
Licensing Panel – Sub Committee of the Licensing & Safety Committee	Committee	
Local Countryside Access Forum	Council	
Local Joint Committee	Committee	
Local Plan Member Working Group	The Leader	
Member Development Charter Steering Group	The Leader	
Overview & Scrutiny Commission	Council	
Parish & Town Council Liaison Group	The Leader	
Personnel Appeals Panel – Sub Committee of the Employment Committee	Committee	
Planning Committee	Council	
School & Children Centre Performance Advisory Panel	The Leader	
Secure Accommodation Review Panel	The Leader	
Standards Committee Advisory Committee	Committee	
Standing Advisory Council on Religious Education (SACRE)	The Leader	

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Appendix B

External Organisations 2015/16



Key: Appointed by	
	Council
	the Leader

	BODY	REPRESENTATION REQUIREMENTS	COUNCILLOR
1	Age UK Berkshire	1 Representative	Thompson
2	Age Concern Bracknell	1 Trustee	Thompson
3	Berkshire Association of Clubs for Young People	1 Representative	Ms Hayes
4	Berkshire Community Foundation	1 Representative	Ms Merry
5	Berkshire Healthcare NHS Foundation Trust	1 Representative	Mrs Mattick
6	Berkshire Joint Adoption Panel	1 Member	Dr Barnard
7	Berkshire Leaders Group	Leader of the Council	Bettison
8	Berkshire Local Transport Board	Executive Member for Economic Development and Regeneration Commuters' Champion as named substitute	Brunel-Walker Harrison
9	Berkshire Maestros (formerly Berkshire Young Musicians' Trust)	1 Trustee	Dr Barnard
10	Berkshire Pension Fund Advisory Panel	1 Member	Worrall
11	Berkshire Records Office Working Group	1 Representative	King OBE
12	Berkshire Strategic Transport Members' Forum	Executive Member for Economic Development and Regeneration Commuters' Champion as named substitute	Brunel-Walker Harrison
13	Binfield Badger Group - Management Committee	1 Representative	Leake
14	Birch Hill Community Association	1 Representative	Mrs Birch
15	Blackwater Valley Advisory Committee for Public Transport	1 Representative	Turrell

	BODY	REPRESENTATION REQUIREMENTS	COUNCILLOR
16	Bracknell & District Citizens Advice Bureau	1 Representative	Ms Merry
17	Bracknell & District Victim Support Scheme	1 Representative	McCracken
18	Bracknell and Wokingham College Corporation	1 Representative	Ms Hayes
19	Bracknell Forest Fostering Panel	1 Member	Dr Barnard
20	Bracknell Forest Homes – General Meetings	1 Representative (either an officer or a Member)	D Birch
21	Bracknell Forest Homes Board	1 Representative	Wade <i>(Term of office ends September 2017)</i>
22	Involve Board	1 Representative	D Birch
23	Bracknell Shopmobility	2 Representatives	Ms Merry Mrs Angell
24	Bracknell Voluntary Car Service	1 Representative	Leake
25	Bullbrook Community Association	1 Representative	Angell
26	Children and Young People's Partnership Board	Executive Member for Children, Young People & Learning	Dr Barnard
27	Climate Change Partnership	1 Representative	Mrs Hayes MBE
28	Climate Berkshire	Executive Member for the Environment	Mrs Hayes MBE
29	Communities and Local Government Heritage Champion	1 Member	Mrs Hayes MBE
30	Community Safety Partnership	Executive Member for Culture, Corporate Services and Public Protection 2 Representative	McCracken Mrs Temperton Tullett
31	Community Safety Partnership Executive	Executive Member for Culture, Corporate Services and Public Protection	McCracken
32	Crown Wood Community Association	1 Representative	Dudley
33	Easthampstead & Wildridings Community Association	1 Representative	Heydon

	BODY	REPRESENTATION REQUIREMENTS	COUNCILLOR
34	Economic and Skills Development Partnership	Executive Member for Economic Development and Regeneration Business Champion	Brunel-Walker Wade
35	Farley Wood Community Association	1 Representative	Harrison
36	Federation of Burial Cremation Authorities	1 Representative	McCracken
37	Frimley Health NHS Foundation Trust Council of Governors	1 Governor	Peacey
38	Forest Park Community Association	1 Representative	Ms Hayes
39	Great Hollands Community Association	1 Representative	Mrs McCracken
40	Hanworth Community Association	1 Representative	Mrs Ingham
41	Heathrow Airport Consultative Committee	1 Representative 1 Deputy	Turrell Brunel-Walker
42	Homestart – Bracknell Forest	1 Representative	Mrs McCracken
43	Improvement and Efficiency South East (iESE)	1 Director 1 Member	Bettison Heydon
44	Jennett's Park Community Association	1 Representative	Hill
45	Joint Waste Disposal Board (Bracknell Forest, Wokingham and Reading)	2 Members	Mrs Hayes MBE McCracken
46	Keep Mobile Country Tours Ltd	1 Trustee	Dr Barnard
47	Local Government Association	Leader of the Council Executive Member for Transformation and Finance 1 Observer	Bettison Heydon Dr Barnard
48	Local Government Information Unit Management Committee	1 Representative 1 Reserve	Wade Leake
49	Martins Heron and the Warren Community Association	1 Representative	Turrell

BODY	REPRESENTATION REQUIREMENTS	COUNCILLOR
50	North Ascot Community Association	1 Representative Mrs Hayes MBE
51	Older Peoples' Partnership	Executive Member for Adult Services, Health and Housing Older People's Champion D Birch Thompson
52	Owlsmoor Community Centre	1 Representative Worrall
53	Parents and Children Together	1 Representative Mrs Ingham
54	Police and Crime Panel	1 Representative McCracken
55	Priestwood Community Association	1 Representative Finch
56	Relate	1 Representative Leake
57	Royal Berkshire Fire Authority	3 Members <i>(Appointments to the Fire Authority are subject to section 15 of the Local Government & Housing Act 1989 [political balance])</i> Dudley McCracken Mrs McKenzie-Boyle <i>(Term of Office expires May 2019)</i>
58	Royal British Legion (Bracknell Branch) (Service and Welfare Committee)	1 Representative Ms Merry
59	Sandhurst Day Centre Association	1 Representative Mrs McKenzie
60	South East England Councils	1 Representative 1 Reserve Bettison Turrell
61	South East Reserve Forces' and Cadets' Association	1 Representative Hill
62	South East Strategic Leaders	Leader of the Council Bettison

BODY	REPRESENTATION REQUIREMENTS	COUNCILLOR
63	South Hill Park Trust Board	<p>Councillor Mrs Hayes MBE <i>(Term of office expires November 2015 AGM)</i></p> <p>Councillors Tullet and Mrs McCracken <i>(Term of office expires November 2017 AGM)</i></p> <p>Virgo <i>(Term of office expires November 2019 AGM)</i></p>
64	Standing Conference for Archives	1 Representative King OBE
65	Thames Valley Berkshire City Deal Joint Committee	<p>Executive Member for Economic Development and Regeneration</p> <p>1 Substitute</p> <p>Brunel-Walker Heydon</p>
66	Thames Valley Berkshire Local Enterprise Partnership	<p>Executive Member for Economic Development and Regeneration</p> <p>Brunel-Walker</p>
67	Thames Basin Heaths Joint Strategic Partnership Board	<p>1 Representative from each of the 13 Local Authorities which deal with nature conservation issues around the Thames Basin Heaths</p> <p>Turrell</p>
68	The Parks Community Association	1 Representative Ms Merry

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**TO: ANNUAL COUNCIL
27 MAY 2015**

**ESTABLISHMENT OF COMMITTEES AND ASSOCIATED MATTERS
Director of Corporate Services – Democratic and Registration Services**

1 PURPOSE OF REPORT

- 1.1 This report sets out the position regarding the overall allocation of seats on committees. The Council is asked to agree the establishment of committees, and the appointment of Members to serve on committees and other bodies.
- 1.2 The Council is required to determine the allocation of committee seats to party groups and then to appoint to those seats in accordance with the wishes of each party group on the Council. The Conservative Group is now the only Group on the Council. The nominations from the Conservative Group are included in Appendix A of agenda item 9.

2 RECOMMENDATIONS

2.1 The Council is asked to agree:

- (i) the establishment of ordinary committees, their size and allocation of seats, agreeing a local variation to the proportionality rules, as set out in paragraph 6 of the report;**
- (ii) the establishment of the Licensing and Safety Committee, the Overview and Scrutiny Commission and the Standards Committee, their size and allocation of seats, agreeing a local variation to the proportionality rules, as set out in paragraph 6 of the report;**
- (iii) the membership of each committee, in accordance with Members' wishes;**
- (iv) appointments to external organisations;**
- (v) the appointment of Council Champions, in accordance with Part 1 Section 7 of the Constitution;**

3 REASONS FOR RECOMMENDATIONS

- 3.1 A review of the allocation of committee seats to party groups is conducted each year at the Annual Meeting of the Council, in accordance with the Local Government (Committees and Political Groups) Regulations 1990.

4 ALTERNATIVE OPTIONS CONSIDERED

- 4.1 This report reflects the Conservative Group recommendations for the allocation of seats on committees, which require Council agreement to a local variation to the proportionality rules.

5 SUPPORTING INFORMATION

Background

- 5.1 The Bracknell Forest Borough elections took place on 7 May 2015, as a result of which the political balance of the Council is as follows:

	Number of Councillors	Proportionality
Conservative	41	97.62%
Labour	1	2.38%
	<hr/> 42 <hr/>	<hr/> 100% <hr/>

Political balance requirements

- 5.2 The Local Government and Housing Act 1989 requires the Council to allocate seats on ordinary and overview and scrutiny committees to political groups for the forthcoming municipal year, in accordance with the size of each group on the Council as a whole, unless alternative arrangements are notified to all Members and agreed without any Councillor voting against them. The Council is also required to make appointments to committees in accordance with the wishes of the political group to which each seat has been allocated.
- 5.3 The Local Government and Housing Act 1989 introduced provisions in order to ensure that the political balance on committees reflects the political complexion of the Council. In order to achieve this, the Council is required to observe the following principles as far as is reasonably practicable:
- (a) that not all seats on the committee are allocated to the same political group;
 - (b) that the majority of seats on each committee should be allocated to a particular political group if the number of members of the group is a majority of the authority's membership;
 - (c) subject to paragraphs (a) and (b) above, that the total number of all seats allocated to each political group on ordinary committees should reflect the political balance of the Council; and
 - (d) subject to paragraphs (a) to (c) above, that the number of seats on each committee allocated to each political group should reflect the political balance of the Council.
- 5.4 Principles (a), (b) and (d) apply to all appointments to the authority's own committees and sub-committees and to certain outside bodies. However, principle (c) only relates to appointments to the 'ordinary' committees of the Council.

6 ALLOCATION OF SEATS ON ORDINARY COMMITTEES

- 6.1 The Conservative Group is now the only political group on the Council. There is one Labour councillor on the Council however it requires two Members to form a Group; as a result Councillor Mrs Temperton is not entitled to any seats on committees as of right. However to give effect to (a) above, one seat on every committee and sub-

committee has been offered to Councillor Mrs Temperton. Councillor Mrs Temperton has indicated that she would prefer not to have a seat on every committee/sub-committee and has identified those that she would like to sit on. Such a departure from the normal rules of proportionality is permitted by the Regulations if notice is given of the proposal in the agenda and if it is approved by the Council with no Member voting against the proposal. If any Member votes against the proposal then the normal proportionality rules will be applied and Councillor Mrs Temperton will have a seat on every committee/sub-committee.

- 6.2 The table below sets out the proposed allocation of seats on ordinary committees. As set out above this proposal represents a local variation to the proportionality rules as every seat on three of the committees is allocated to the same political group.

Committee	Number of seats	Conservative Group	Labour
Appeals Committee	4	4	0
Education Governor Appointments Committee	5	5	0
Employment Committee	9	8	1
Governance and Audit Committee	8	7	1
Planning Committee	18	18	0
Total allocation of places	44	42	2
Overall political balance	44	43	1

Licensing and Safety Committee

- 6.3 There are a further 15 seats on the Licensing and Safety Committee, which is the Council's Licensing Committee for the purposes of the Licensing Act 2003. As such it is not an ordinary committee in the sense of the Local Government and Housing Act 1989 and, although it must be politically proportionate, it has not been included in the table above which shows the overall allocation of seats on committees. The proposal for the allocation of seats on this committee also represents a variation to the proportionality rules as Councillor Mrs Temperton would not like a seat and therefore every seat is allocated to the same political group.

Conservative Group 15; Labour 0

Overview and Scrutiny Commission

- 6.4 There are a further 13 seats on the Overview and Scrutiny Commission. Although the allocation of seats to the Overview and Scrutiny Commission must be politically proportionate this is not an ordinary committee and therefore has not been aggregated together with the seats of ordinary committees for the purposes of the allocation of seats to party groups by the Council under section 15(5)(c) of the Local Government and Housing Act 1989, i.e. principles (a), (b), and (d) apply but not (c).
- 6.5 The proposal for the 13 seats is in accordance with the proportionality rules:

Conservative Group 13; Labour 1

Sub-committees

6.6 Committees are also required to observe political proportionality when setting the membership of sub-committees. The proposed allocation of sub-committee seats is set out below.

Overview & Scrutiny Panels/Sub-Committees	Number of seats	Conservative Group	Labour
Adult Social Care & Housing OSP	9	8	1
Children, Young People & Learning OSP	9	8	1
Environment, Culture & Communities OSP	9	9	0
Health OSP	9	8	1
Education Employment Sub-Committee	6	6	0

6.7 There will be a meeting of each committee immediately following the Annual Council meeting to establish their sub-committees. In law the Overview and Scrutiny Panels are sub-committees of the Overview and Scrutiny Commission.

Advisory committees and other bodies

6.8 The Standards Committee is an Advisory Committee of the Governance and Audit Committee and as such is required to be politically balanced. The proposed allocation of seats is:

Conservative 3; Labour 0

6.9 The Independent Members plus the Parish Representative on the Standards Committee outnumber the councillors and deprive the majority group of a majority on the Committee. This departure from the normal rules of proportionality is permitted by the Regulations if notice is given of the proposal in the agenda and if it is approved by the Council with no Member voting against.

Membership of committees and other bodies

6.10 A template setting out proposed committees, sub-committees, steering groups, advisory groups and panels is set out in Appendix A of agenda item 9.

Membership of external organisations

6.11 A template setting out the external organisations, to which appointments will be made is set out in Appendix B of agenda item 9. Nominations to each organisation will be circulated in advance of the meeting.

7 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

Borough Solicitor

7.1 The relevant legal issues are identified elsewhere in this report.

Borough Treasurer

7.2 There are no additional revenue implications arising from the above recommendations.

Equalities Impact Assessment

7.3 Not relevant to this report.

Strategic Risk Management Issues

7.4 Not relevant to this report.

8 CONSULTATION

Principal Groups Consulted

8.1 Conservative Group and Councillor Mrs Temperton

Method of Consultation

8.2 Discussion

Representations Received

8.3 Outcome of discussions reflected in this report.

Background Papers

None

Contact for further information

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